

Transitional Pastor Job Description

- A. Prepare and lead worship, including administration of sacraments with support from Worship Committee.
- B. Arrange for pastoral care, including counseling and visitation for shut-ins at home or in the hospital and extended care settings by training ruling elders and deacons
- C. Provide prayer and spiritual support as members of the family of Christ.
- D. Engage as an active member of the Presbytery including attending and accompanying session member (elected by Session) to Presbytery functions.
- E. Serve as moderator of the Session and the congregation. (Both without vote.)
- F. Serve as Head of Staff of the Church with all the authority implied, including the authority to supervise all members of staff, in consultation with the Session or its appropriate committee.
- G. Develop, in consultation with the Session and COM, the specific areas of Transitional Pastoral Ministry that will become the priorities of the work of the Transitional Pastor as well as the Session, to include:
 - a. Plan the congregation's self-study process with session and present plan for conversation with and approval by COM prior to implementation
 - b. Lead congregation to discover a new congregational identity– today's identity rather than in year's past.
 - c. Consider whether past models of ministry are appropriate for today, looking at membership, stewardship, and the current community
 - d. Provide leadership in exploring and reflecting upon previous pastoral relationships and otherwise come to terms with its history
 - e. Lead congregation in rethinking and renewing denominational links and teaching and demonstrating the meaning of connectional church.
 - f. Facilitate shifts in lay leadership and changes in congregational power structures.
 - g. Support the Session and PNC as they prepare the Congregational Information Form prior to presentation to COM for approval and entry
 - h. Then refrain from influencing the work of the Pastor Nominating Committee as it considers candidates, except to ensure adequate and appropriate reports are made by the PNC to the Session and the congregation.
- H. Provide monthly written reports of pastoral activities to Session.
- I. Attend and advise at Committee meetings.
- J. Review and report in writing the progress of the transitional ministry to the COM quarterly or more frequently if requested.
- K. Officiate at funeral services, weddings and baptisms while maintaining appropriate boundaries with former pastors.